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NANDTB/2025/01-07

Meeting Summary – NANDTB

Date: July 1, 2025

Time: 2pm

Chair: Kevin Pickup

Attendees: Kevin Pickup, Simon Wright (representing 145 group), Patrick Boulton, Paul Harris, Peter Wood, Guy Lawton, Craig Seamark, David Penney, Gary Reay, Mark Russell, Julian Barlow, Tracy Grant and Tony Warren

Apologies: Brian Ravenshear, Paul Edwards, Graham McLeod, Keith Phillips, Matt Dale, Andy Worrall, Todd Parsons, Carl Shepherd and Ben Forshaw

1. Confirmation of the agenda (and any other business)

Agenda confirmed

2. Attendance & apologies for absence

As above

3. Minutes of the previous meeting

We've not published them and they're not that relevant for discussions taking place on 1/7 which are going to be primarily focused around the audit.

4. Membership of the board

Going through NANDTB_06

KP noted that AP had not attended a meeting in a long time what the position is he still alternate and PJB confirmed that he was in case PJB couldn't attend.

CS confirmed that he would be leaving in October. TG confirmed nomination letter, copy CV and certificates. Probably be done in October in person.

JB is stepping down and Safran are looking to nominate someone else.

5. AC7114/11 audit feedback and actions

a. General Audit feedback

Three Minor NCRs raised:

1. Does the audit verify that answers to specific examination questions demonstrated the candidate's understanding of information contained within the reference documents rather than merely its location? DP provided a PowerPoint that PRI use and a new document was created.

Examination questions not sufficiently situational (new doc UK NANDTB 31 created).

2. This was around question 4.15, does the NANDTB have a procedure detailing the internal actions necessary when a disclosed, discovered or detected event had implications for safety of product integrity.

Gaps in safety/product integrity reporting (new doc UK NANDTB 07 created).

3. Reviewed an audit pack only method was stated, not the level, the form was changed CP14c (forms updated).

The two new documents need development and NANDTB_01 needs to be looked at, currently we look at on a three year basis, but where new documents are created the document should be amended to state that new policies and procedures will be reviewed 12 months in.

NANDTB_01 – CS and JB to review

b. UK NANDTB_07 - Ethical, safety or product integrity concerns

WG required to review and improve NANDTB_07 ready for 12 month initial review.

NANDTB_07 - WG – MD, KJP, PJB and PW to review

c. UK NANDTB_31 - Guidance for OA & IA when compiling specific examinations

WG required to assess the guidance provided in NANDTB_31 to evolve and make more effective the guidance flowed down to OA/IA, this is just guidance at the moment but hopefully want to make it an actual document in 12months.

Is now the time to address to extend scope to include general exam guidance and practical exam guidance.

This will need more than a few Teams calls. Maybe at October meeting a WG session could take place.

DP has stated that he would push back in to the PRI forum and this will become their stance.

Have the AM session in Yeovil to have a WG session to focus on this document and draft a TOR.

WG lead is GL

Some feel that audits are not being done with enough integrity, look at NADCAP where someone is only allowed to go in to a company so many times. Currently there is 1 auditor doing the audits which flow up to the NANDTB.

Maybe look for an alternate auditor, it was noted that Howard Garlick has been taken on and he could potentially audit.

Board has concerns on a single auditor and there have been a few cases where the audit team has reviewed the reports but documentation has not necessarily been done correctly to start with.

TG confirmed that she would need to speak to JC – NANDTB are asking to expand the pot of auditors.

6. ANDTBF

The Forum has grown and evolved from when it was first setup and new countries want to set up a NANDTB. ANDTBF have stated that if you do not pay as a country then you cannot have a vote.

Next meeting 25-26th November – Amsterdam, Netherlands.

7. WG15 – Harmonisation

Update to board from KP, TW & PW

TW stated that the group are currently waiting for the ballot to close on Thursday to get the comments in. TW had an e-mail from ISO stating that there weren't any comments, but we all already know that the Irish board have put some in.

PW went to the AIA meeting and has pushed for the next revision of the standard.

PH stated that CAPS 747 GR 23 update is still on hold the feedback was that we weren't going to be able to get rid of all of the GRS and then the questions been asked, well, if we can only do half of them, what's the point?

Apparently it was a promise we made to EASA during Brexit and they haven't asked why it hasn't been done yet.

8. AOB

PCN Aero

How do we transfer PCN Aero in the 145 world when the scope of work is exactly the same and we've had quite a few complaints.

Given the fact we've now got in the standard when it finally arrives the term recognised alternative scheme we can formally nominate this as the UK PCN aero. PJB, PW and KP have been looking at is how we ensure with help from the 145 group that the PCN aero syllabus meets the absolute minimum and the preferred requirements of the majority of the MROS in the UK. So if you're qualified against PCN Aero, all the MROS recognize that approval as meeting their required scope and then NANDTB can suggest this. The qualification is still relevant and then there's no need to do in that specific instance re-examination.

What about under EN 4179, so using PCN Aero as an alternative scheme to get an EN4179 based approval. But at the moment we all know when you leave employment, your employment becomes revoked. So your qualification becomes revoked and reinstatement of revoked is by re-examination.

SW stated that until we get to EASA and Rosa and the user guide and see what's in it, no comment can be made.

The statement does appear within the next iteration of EN4179 that PCN Aero meets the higher of the two requirements, whether that be 9712 and or EN4179, then surely the PCN Aero certificate is a qualifying certificate because it meets the higher of the two standards.

b. NANDTB CMC

CMC is the Certification Management Committee within BINDT. So we have a technical committee that reports into the CMC and then the CMC reports back into BINDT Council.

CMC are looking for oversight of what each and every working group and or BINDT committee is doing and then reporting back up to council.

Can NANDTB put together a small paragraph of text just to say how we're conducting business at that moment in time.

KP stated that he provided a report to Council not that long ago but we publish minutes and that should suffice.
